



MULTIMEDIA UNIVERSITY OF KENYA
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(MMU is ISO 9001:2015 Certified)
Office of the Registrar, Academic Affairs
Email: registrar@mmu.ac.ke

INTER/INTRA-FACULTY TRANSFER APPLICATION FORM

A. INSTRUCTIONS

1. Complete **Section B** of the application form
2. Attach a copy of your KCSE Result slip
3. Submit the form to **Admissions Office**

B. APPLICANT'S SECTION

KCSE Index Number:..... Birth Certificate No:KCPE Index:.....
 Surname: Other Names:.....
 Mobile Number: Admission No.

Name of Faculty Transferring from:

Faculty:.....

Programme:.....

Name of Faculty Transferring to:

Faculty:.....

Programme:.....

Reason(s) for

transfer:

.....

.....

Signature:.....Date:.....



C. OFFICIAL USE ONLY:

1. REGISTRAR ACADEMIC AFFAIRS

MMU Cut off Points (COP)	Candidates Weighted Cluster Points (WCP)	Qualified	Not Qualified
Name:..... Signature: Date:			

2. ENDORSEMENT BY THE DEPARTMENT & FACULTY THE STUDENT IS TRANSFERING FROM:

Transfer Recommended: Yes <input type="checkbox"/> No <input type="checkbox"/> Endorsing Chair of Department (COD): Name:..... Signature: Date:	Transfer Approved : Yes <input type="checkbox"/> No <input type="checkbox"/> Endorsing Dean of Faculty: Name:..... Signature: Date:
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3. ENDORSEMENT BY THE DEPARTMENT AND FACULTY THE STUDENT IS TRANSFERING TO:

Transfer Recommended: Yes <input type="checkbox"/> No <input type="checkbox"/> Endorsing Chair of Department (COD): Name:..... Signature: Date:	Transfer Approved : Yes <input type="checkbox"/> No <input type="checkbox"/> Endorsing Dean of Faculty: Name:..... Signature: Date:
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